

ORDINANCE NO 19 -006

**AN ORDINANCE AMENDING THE ANNUAL BUDGET ORDINANCE FOR FISCAL
YEAR JULY 1, 2018 THROUGH JUNE 30, 2019**

SUMMARY

GENERAL FUND

Prior Year Revenues are increased by \$2,143,732.99. Intergovernmental Revenue is increased by \$220,791.95. General Government Expenses are increased by \$195,319. Police Expenses are increased by \$35,174.59. Fire Expenses are increased by \$22,000. Dispatch Expenses are increased by \$344,112.90. Code Expenses are increased by \$80,610. Public Works Expenses are increased by \$238,960. City Engineer Expenses are increased by \$144,785. Interlocal Expenses are increased by \$15,000. Transfers Out are increased by \$1,288,563.45.

BUSINESS PARK FUND

Intergovernmental Revenues are increased by \$250,000. Transfers from Other Funds are decreased by \$250,000.

MAP FUND

Prior Year Revenues are increased by \$923,315.99. Expenses are increased by \$923,315.99.

LGEA FUND

Prior Year Revenues are increased by \$50,252.86. Expenses are increased by \$50,282.86.

DRUG FUND

Prior Year Revenues are increased by \$7,475.67. State Expenses are increased by \$7,475.67.

GRANT FUND

Prior Year Revenues are increased by \$5,753.21. Federal Grant Revenues are increased by \$78,358.73. Police Department Expenses are increased by \$57,111.94. Fire Department Expenses are increased by \$27,000.

ENVIRONMENTAL SERVICES FUND

Transfers In are increased by \$160,250. Storm Water Expenses are increased by \$160,250.

CEMETERY OPERATING FUND

Cemetery Operating Expenses are increased by \$27,000. Capital Expenses are decreased by \$27,000.

CAPITAL PROJECTS FUND

Prior Year Revenues are increased by \$5,205.11. Intergovernmental Revenues are increased by \$1,043,463.11. Transfers In are increased by \$1,378,313.45. Capital Expenses are increased by \$2,426,981.67.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed. This ordinance shall take effect after its passage and publication according to law.

The full text of Ordinance 19 -006 is available for examination in the City Clerk's Office, 100 North Court Street, Georgetown, Kentucky 40324 or at www.georgetownky.gov.

PUBLICLY INTRODUCED AND READ FIRST TIME: February 11, 2019

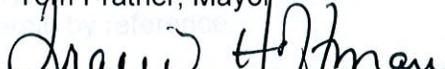
PUBLICLY READ SECOND TIME AND PASSED: February 25, 2019

APPROVED:



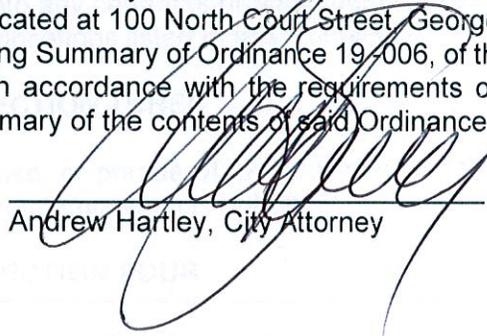
Tom Prather, Mayor

ATTEST:



Tracie Hoffman, City Clerk

I, Andrew Hartley, hereby certify I am an Attorney licensed to practice law in the Commonwealth of Kentucky. My office is located at 100 North Court Street, Georgetown, Kentucky 40324. I further certify the foregoing Summary of Ordinance 19-006, of the City of Georgetown, Kentucky, was prepared in accordance with the requirements of KRS 83A.060(9), and is a true and accurate summary of the contents of said Ordinance.



Andrew Hartley, City Attorney

MEMORANDUM

DATE: February 11, 2019

TO: MAYOR PRATHER AND CITY COUNCIL

FR: STACEY CLARK, DIRECTOR OF FINANCE

RE: 18-19 Budget Amendment #1

Please review the attached summary that shows the beginning budget balance of each fund, the proposed changes and the ending budget balance of the fund. Please keep in mind that the "balances" shown are the balances for the 18-19 operating budget, not the total fund balance (reserves) for that fund. Revenues that are being increased are shown as positive numbers, while revenues that are being decreased are shown as negatives. Expenses that are increased are shown as negatives, while expenses that are decreased are shown as positives. I have broken down the various changes into items that have already been approved by Council through Municipal Order/Ordinance/Resolution or a prior year budget and new items requested.

Also included in this information will be the summary ordinance and budget ordinance, which includes the detailed Exhibit A showing strikethroughs on the current account budgets and bold/underline text for the new amounts as required by statute.

Previously approved transactions or revenues received can be reviewed on the attached summary and make up most of the budget changes in this amendment. Explanations for the newly requested budget changes are outlined below. There are a few line items that are decreased, because the funds are used to offset increases in other line items. Those decreases are shown on the attached summary.

1. General Government – Requests have been added for capital improvements including security updates to City Hall and funds for possible real estate purchases and improvements.
2. Fire – The Fire Department sought a grant for the purchase of a rescue boat, but the grant was not awarded. The Mayor and Finance Committee have recommended the purchase of the boat, which has been requested by the department for multiple years to replace an aging vessel.
3. Building Inspection/Code – Security upgrades are proposed to the joint building. Code Enforcement has also requested additional operating funds for abatement costs, liens, and additional hours for their officers. These expenses are partially offset by funding from other governmental jurisdictions.
4. Engineer -- Additional funding for the installation of street lights along Delaplain Road has been requested by Economic Development. This Municipal Order will be presented to Council simultaneously with this ordinance.
5. For the Municipal Road Aid, LGEA, and Drug Funds, expense line items are being adjusted to reflect the balance in those funds from the previous year so that we may fully utilize those funds during this budget year. The original budget estimated what the ending balances would be at June 30, 2018, and this amendment adjusts those to the actual numbers.
6. The Grant Fund is adjusting the VOCA Grant to the actual award amount and adding the new KOHS grants for Police and Fire. The Police Department also uses line items in the grant fund to track and spend funds from the surplus of their DRMO equipment, so those line items are adjusted to reflect the surplus funds that were accumulated and unspent through today.
7. Environmental Services Fund – New requests include funding for upcoming projects such as Storm Water repairs to the area near the VFW/Maddox Street and Phase I of a Storm Water Utility Fee study.

8. Cemetery Fund – The Sexton has requested additional operating funds due to repairs needed on a backhoe, rental of equipment while the backhoe is out of commission, and additional temp help. These will be funded by reducing the budget for the repair of the Cemetery wall, which was estimated high in the 18-19 budget.
9. Capital Projects Fund – This budget has been updated to reflect the current construction estimate for the East Main Extended road project. This amount could change later depending on bids received, as well as possible assistance from the State for certain areas of the project. We have also reallocated the remaining funds from the Water Street Engineering, which were less than projected, and the funds set aside for architectural plans for City Hall, as we do not anticipate that project being completed during FY19. These decreases help to offset some of the costs of the other capital projects that have increased since the adoption of the original budget.

2018-2019 Budget Amendment #1 Summary

General Fund

Original Budget Balance (Prior Year Revenues Used) (9,240,903.03)

Previously Approved Transactions:

General Govt - Bell Engineering Build Grant Application (MO 18-029, FY18 Carryover)	(18,500.00)
General Govt - Kriss Lowry CDBG Administrator (MO 17-067, FY18 Carryover)	(5,600.00)
General Govt - CAO/City Attorney Raises (Ordinance 19-???)	(19,819.00)
General Govt - Solarity Cityworks/City Sourced Implementation (MO 18-076)	(36,400.00)
Police - Additional Officer to replace SRO (Ordinance 19-???)	(29,205.00)
Police - Victims of Crime Advocate Grant Match & Benefits (Ordinance 18-016)	(5,969.59)
Police - VOCA Part-Time Advocate (Ordinance 18-016)	(25,000.00)
Police - Part-Time SROs	25,000.00
Dispatch - TUSA Phase III Consulting Services (MO 18-038)	(88,412.00)
Dispatch - Tyler Technologies Mobile Upgrade (FY18 Carryover)	(8,000.00)
Dispatch - 911 Phone System (MO 18-065)	(247,700.90)
Public Works - Hook Lift System (MO 18-024, FY18 Carryover)	(73,803.00)
Public Works - Generators (MO 18-023, FY18 Carryover)	(33,500.00)
Public Works - Grapple Truck/Dump Body (MO 18-036, FY18 Carryover)	(131,657.00)
Engineer - E. Main St. Conceptual Design (MO 18-025, FY18 Carryover)	(11,950.00)
Engineer - E. Main St. Design, Integrated Engineering (MO 18-067)	(109,325.00)
Engineer - GRW State Route Lighting Phase I (MO 18-012, FY18 Carryover)	(7,510.00)
Intergovernmental Revenue - Dispatch	172,056.45

New Requests:

General Govt - Security Upgrades to City Hall	(25,000.00)
General Govt - Land/Building Purchase/Upgrades	(90,000.00)
Fire - Motorized Rescue Boat	(22,000.00)
Code - Professional Services, Abatement Costs, Liens, etc.	(67,000.00)
Code - Extra 5 hours per week for Code Enforcement Officers	(13,610.00)
Building/Code - Security Upgrades to Building	(15,000.00)
Engineer - Delaplain Rd Street Light Installation	(16,000.00)
Intergovernmental Revenue - Building Inspection	7,500.00
Intergovernmental Revenue - Code Enforcement	41,235.50
Transfer to Environmental Services Fund (Storm Water)	(160,250.00)
Transfer to Business Park Fund	250,000.00
Transfer to Capital Projects Fund	(1,378,313.45)

General Fund Budget Surplus (Deficit) (11,384,636.02)

Business Park Fund

Original Budget Balance (Prior Year Revenues Used) -

Previously Approved Transactions:

Reduce Intergovernmental Revenue: County	(250,000.00)
Reduce Transfer from General Fund	(250,000.00)
State Contribution Access Road Project (Resolution 18-024)	500,000.00

Business Park Budget Surplus (Deficit) -

Municipal Road Aid Fund

Original Budget Balance (Prior Year Revenues Used)	-
Increase:	
Road Construction & Improvement	<u>(923,315.99)</u>
MAP Fund Budget Surplus (Deficit) *Prior Year Revenues Used	<u><u>(923,315.99)</u></u>

LGEA Fund

Original Budget Balance (Prior Year Revenues Used)	(25,000.00)
Increase:	
Road Construction & Improvement	<u>(50,252.86)</u>
LGEA Fund Budget Surplus (Deficit) *Prior Year Revenues Used	<u><u>(75,252.86)</u></u>

Drug Forfeiture Fund

Original Budget Balance (Prior Year Revenues Used)	(289,850.00)
Increase:	
Forfeiture Expenses - State	(7,475.67)
Decrease:	
Drug Fund Budget Surplus (Deficit) *Prior Year Revenues Used	<u><u>(297,325.67)</u></u>

Grant Fund

Original Budget Balance	(5,000.00)
Add:	
Federal Grant Revenue	78,358.73
VOCA Grant Update	(9,358.73)
KOHS - Police & Fire	(69,000.00)
DRMO Expense	(5,753.21)
Grant Fund Budget Surplus (Deficit)	<u><u>(10,753.21)</u></u>

Environmental Services Fund

Original Budget Balance (Prior Year Revenues Used)	(198,579.00)
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Previously Approved Transactions:

Clay Avenue Storm Water/Sidewalk Repairs (MO 18-066)	(23,750.00)
Derby Estates Storm Water System (MO 17-057, FY18 Carryover)	(4,500.00)

New Requests:

VFW/Maddox Street Storm Water Repair/Replacement	(62,000.00)
Strand Storm Water Utility Fee Phase I	(70,000.00)
Transfer from General Fund	160,250.00

Env Services Fund Budget Surplus (Deficit) *PY Revenue Used

(198,579.00)

Cemetery Fund

Original Budget Balance	-
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New Requests:

Operating Expenses: Equipment Maintenance, Equip. Rental, Temps	(27,000.00)
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Decrease:

Budget for wall	27,000.00
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Cemetery Fund Budget Surplus (Deficit)

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Capital Projects Fund

Original Budget Balance	-
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Previously Approved Transactions:

Intergovernmental Revenue: County	73,863.11
Lemons Mill Widening (MO 17-060, 18-008, 18-016, 18-055, 19-001)	(79,068.22)
Radio System (MO 18-037)	(1,282,929.45)
South Sewer Engineering, Hazen & Sawyer (MO 18-086)	(863,459.00)
South Sewer GMWSS Reimbursement	244,600.00
South Sewer County Contribution	250,000.00
South Sewer LFUCG Contribution	475,000.00

New Requests:

E. Main Extended Construction	(585,000.00)
Transfer from General Fund	1,378,313.45

Decrease:

City Hall Architectural Fees	350,000.00
Water Street Engineering Fees	33,475.00

Capital Projects Fund Budget Surplus (Deficit) *PY Revenues

(5,205.11)

Account	Description	Adopted Budget	Transfer	Amendment #1	Amendment Budget
10-000-4651	INTERGOVT. BUILDING INSPECTION	\$ 249,568.06	\$ -	\$ 7,500.00	\$ 257,068.06
10-000-4654	INTERGOVT. CODE ENFORCEMENT	\$ 124,470.84	\$ -	\$ 41,235.50	\$ 165,706.34
10-000-4656	INTERGOVT. DISPATCH	\$ 840,198.97	\$ -	\$ 172,056.45	\$ 1,012,194.82
10-110-5000	SALARIES	\$ (540,175.00)	\$ -	\$ (15,268.00)	\$ (555,443.00)
10-110-5105	MEDICARE	\$ (7,947.04)	\$ -	\$ (221.00)	\$ (8,068.04)
10-110-5110	SOCIAL SECURITY	\$ (33,552.85)	\$ -	\$ (946.00)	\$ (34,498.85)
10-110-5120	CERS: NON-HAZARDOUS	\$ (116,244.39)	\$ -	\$ (3,278.00)	\$ (119,522.39)
10-110-5130	DISABILITY INSURANCE	\$ (1,540.00)	\$ -	\$ (50.00)	\$ (1,590.00)
10-110-5150	WORKERS COMPENSATION	\$ (2,360.70)	\$ -	\$ (56.00)	\$ (2,416.70)
10-110-5230	PROFESSIONAL SERVICES	\$ (315,000.00)	\$ -	\$ (60,500.00)	\$ (375,500.00)
10-150-5275	STREET LIGHT INSTALLATION	\$ (60,000.00)	\$ -	\$ (16,000.00)	\$ (76,000.00)
10-210-5000	SALARIES	\$ (2,413,404.75)	\$ -	\$ (13,984.00)	\$ (2,427,388.75)
10-210-5105	MEDICARE	\$ (37,730.37)	\$ -	\$ (203.00)	\$ (37,933.37)
10-210-5110	SOCIAL SECURITY	\$ (161,329.87)	\$ -	\$ (867.00)	\$ (162,196.87)
10-210-5115	CERS: HAZARDOUS	\$ (878,990.37)	\$ -	\$ (4,942.00)	\$ (883,932.37)
10-210-5125	DENTAL INSURANCE	\$ (25,936.10)	\$ -	\$ (488.18)	\$ (26,424.28)
10-210-5130	DISABILITY INSURANCE	\$ (7,805.97)	\$ -	\$ (46.00)	\$ (7,851.97)
10-210-5135	LIFE INSURANCE	\$ (2,379.92)	\$ -	\$ (19.00)	\$ (2,398.92)
10-210-5140	MEDICAL & HOSPITAL	\$ (636,511.28)	\$ -	\$ (14,707.41)	\$ (651,218.69)
10-210-5150	WORKERS COMPENSATION	\$ (162,704.83)	\$ -	\$ (784.00)	\$ (163,488.83)
10-210-5396	GRANT EXPENSE: VOCA	\$ (14,100.00)	\$ -	\$ 866.00	\$ (13,234.00)
10-220-5520	EQUIPMENT	\$ (175,025.00)	\$ -	\$ (22,000.00)	\$ (197,025.00)
10-230-5230	PROFESSIONAL SERVICES	\$ (185,846.00)	\$ -	\$ (88,412.00)	\$ (274,257.00)
10-230-5325	COMPUTER HARDWARE/SOFTWARE	\$ -	\$ -	\$ (255,700.90)	\$ (255,700.90)
10-240-5000	SALARIES	\$ (101,330.00)	\$ -	\$ (10,311.00)	\$ (111,641.00)
10-240-5105	MEDICARE	\$ (1,483.79)	\$ -	\$ (150.00)	\$ (1,633.79)
10-240-5110	SOCIAL SECURITY	\$ (6,344.46)	\$ -	\$ (639.00)	\$ (6,983.46)
10-240-5120	CERS: NON-HAZARDOUS	\$ (17,196.03)	\$ -	\$ (2,214.00)	\$ (19,410.03)
10-240-5130	DISABILITY INSURANCE	\$ (261.00)	\$ -	\$ (34.00)	\$ (295.00)
10-240-5150	WORKERS COMPENSATION	\$ (3,946.70)	\$ -	\$ (262.00)	\$ (4,208.70)
10-240-5230	PROFESSIONAL SERVICES	\$ (18,000.00)	\$ -	\$ (5,000.00)	\$ (23,000.00)
10-240-5231	ABATEMENT COSTS	\$ -	\$ -	\$ (62,000.00)	\$ (62,000.00)
10-310-5520	EQUIPMENT	\$ (245,000.00)	\$ -	\$ (238,960.00)	\$ (483,960.00)

Account	Description	Adopted Budget	Transfer	Amendment #1	Amendment Budget
10-320-5230	PROFESSIONAL SERVICES	\$ (50,000.00)	\$ -	\$ (128,785.00)	\$ (178,785.00)
10-520-5220	BUILDING MAINTENANCE & IMPROVEMENTS	\$ (3,000.00)	\$ -	\$ (15,000.00)	\$ (18,000.00)
10-610-5705	TRANSFER TO BUSINESS PARK	\$ (3,839,945.00)	\$ -	\$ 250,000.00	\$ (3,589,945.00)
10-610-5710	TRANSFER TO CAPITAL PROJECTS	\$ (5,584,500.00)	\$ -	\$ (1,378,313.45)	\$ (6,962,813.45)
10-610-5730	TRANSFER TO ENVIRONMENTAL SERVICE	\$ (719,155.84)	\$ -	\$ (160,250.00)	\$ (879,405.84)
10-810-5510	BUILDINGS & IMPROVEMENTS	\$ -	\$ -	\$ (25,000.00)	\$ (25,000.00)
10-810-5550	LAND & LAND IMPROVEMENTS	\$ -	\$ -	\$ (90,000.00)	\$ (90,000.00)
11-000-4652	INTERGOVT. CAPITAL PROJECTS	\$ 3,767,750.00	\$ -	\$ 250,000.00	\$ 4,017,750.00
11-000-4730	TRANSFER FROM GENERAL FUND	\$ 3,839,945.00	\$ -	\$ (250,000.00)	\$ 3,589,945.00
21-810-5565	ROAD CONSTRUCTION & IMPROVEMENT	\$ (564,826.00)	\$ -	\$ (923,315.99)	\$ (1,488,141.99)
22-310-5565	ROAD CONSTRUCTION & IMPROVEMENT	\$ (46,050.00)	\$ -	\$ (50,252.86)	\$ (96,302.86)
23-210-5390	FORFEITURE EXPENSES: STATE	\$ (110,000.00)	\$ -	\$ (7,475.67)	\$ (117,475.67)
24-000-4642	GRANT: FEDERAL	\$ 1,766,447.44	\$ -	\$ 78,358.73	\$ 1,844,806.14
24-210-5000	SALARIES	\$ (40,010.00)	\$ -	\$ 5,427.97	\$ (34,582.03)
24-210-5392	DRMO EXPENSES	\$ (5,000.00)	\$ -	\$ (5,753.21)	\$ (10,753.21)
24-210-5396	GRANT EXPENSE: VOCA	\$ -	\$ -	\$ (14,786.70)	\$ (14,786.70)
24-210-5520	EQUIPMENT	\$ -	\$ -	\$ (42,000.00)	\$ (42,000.00)
24-220-5520	EQUIPMENT	\$ -	\$ -	\$ (27,000.00)	\$ (27,000.00)
30-000-4730	TRANSFER FROM GENERAL FUND	\$ 719,155.84	\$ -	\$ 160,250.00	\$ 879,405.84
30-430-5230	PROFESSIONAL SERVICES	\$ (556,000.00)	\$ -	\$ (70,000.00)	\$ (626,000.00)
30-430-5285	STORM SEWER REPAIRS	\$ (50,000.00)	\$ -	\$ (85,750.00)	\$ (135,750.00)
30-430-5585	STORMWATER SYSTEMS	\$ (20,000.00)	\$ -	\$ (4,500.00)	\$ (24,500.00)
32-330-5226	MAINTENANCE: OTHER EQUIPMENT	\$ (7,500.00)	\$ -	\$ (8,000.00)	\$ (15,500.00)
32-330-5227	EQUIPMENT RENTAL	\$ (1,000.00)	\$ -	\$ (4,000.00)	\$ (5,000.00)
32-330-5230	PROFESSIONAL SERVICES	\$ (82,000.00)	\$ -	\$ (15,000.00)	\$ (97,000.00)
32-330-5550	LAND & LAND IMPROVEMENTS	\$ (200,000.00)	\$ -	\$ 27,000.00	\$ (173,000.00)
70-000-4652	INTERGOVT. CAPITAL PROJECTS	\$ 4,495,000.00	\$ -	\$ 1,043,463.11	\$ 5,538,463.11
70-000-4730	TRANSFER FROM GENERAL FUND	\$ 5,584,500.00	\$ -	\$ 1,378,313.45	\$ 6,962,813.45
70-110-5510	BUILDINGS & IMPROVEMENTS	\$ (350,000.00)	\$ -	\$ 350,000.00	\$ -
70-110-5550	LAND & LAND IMPROVEMENTS	\$ (38,700.00)	\$ -	\$ 33,475.00	\$ (5,225.00)
70-110-5576	INFRASTRUCTURE: RADIO SYSTEMS	\$ (8,990,000.00)	\$ -	\$ (1,282,929.45)	\$ (10,272,929.45)
70-510-5565	ROAD CONSTRUCTION & IMPROVEMENTS	\$ (450,800.00)	\$ -	\$ (664,068.22)	\$ (1,114,868.22)
70-510-5570	SEWER CONSTRUCTION	\$ (250,000.00)	\$ -	\$ (863,459.00)	\$ (1,113,459.00)