

## **ORDINANCE NO 19 -023**

### **AN ORDINANCE AMENDING THE ANNUAL BUDGET ORDINANCE FOR FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020**

#### **SUMMARY**

##### **GENERAL FUND**

Prior Year Revenues are increased by \$805,336.41. Intergovernmental Revenue is increased by \$181,822.84. Building Inspection Expenses are increased by \$1,490. Police Expenses are increased by \$31,028.71. Fire Expenses are increased by \$47,141. Dispatch Expenses are increased by \$347,155.67. Public Works Expenses are increased by \$131,369. City Engineer Expenses are increased by \$21,200. Interlocal Expenses are increased by \$15,000. Transfers Out are increased by \$327,774.86. Capital Expenses are increased by \$65,000.

##### **BUSINESS PARK FUND**

Prior Year Revenues are decreased by \$1,082,341.50. Intergovernmental Revenues are increased by \$250,000. Business Park Expenses are decreased by \$832,341.50.

##### **MAP FUND**

Prior Year Revenues are increased by \$570,972.43. Expenses are increased by \$570,972.43.

##### **LGEA FUND**

Prior Year Revenues are increased by \$76,057.96. Expenses are increased by \$76,057.96.

##### **DRUG FUND**

Prior Year Revenues are increased by \$1,489.10. State Expenses are increased by \$1,249.09. Federal Expenses are increased by \$240.01.

##### **GRANT FUND**

Prior Year Revenues are increased by \$8,747.99. Federal Grant Revenues are decreased by \$9,277.19. State Grant Revenues are decreased by \$238,224. Other Revenues are increased by \$182. Police Department Expenses are increased by \$48,755.50. Capital Expenses are decreased by \$287,326.70.

##### **ENVIRONMENTAL SERVICES FUND**

Intergovernmental Revenues are increased by \$475. Transfers In are increased by \$327,402.36. Sanitation Expenses are increased by \$7,450. Recycling Expenses are increased by \$950. Storm Water Expenses are increased by \$327,402.36.

##### **CEMETERY OPERATING FUND**

Intergovernmental Revenues are increased by \$372.50. Transfers In are increased by \$372.50. Cemetery Operating Expenses are increased by \$745.

##### **CAPITAL PROJECTS FUND**

Prior Year Revenues are decreased by \$1,201,041.17. Intergovernmental Revenues are decreased by \$1,323,195.50. Capital Expenses are decreased by \$2,524,236.67.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed. This ordinance shall take effect after its passage and publication according to law.

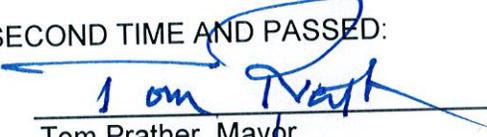
The full text of Ordinance 19 -023 is available for examination in the City Clerk's Office, 100 North Court Street, Georgetown, Kentucky 40324 or at [www.georgetownky.gov](http://www.georgetownky.gov).

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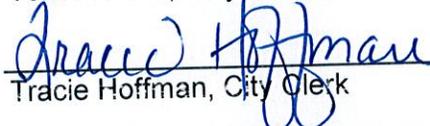
PUBLICLY INTRODUCED AND READ FIRST TIME: September 9, 2019

PUBLICLY READ SECOND TIME AND PASSED: September 23, 2019

APPROVED:

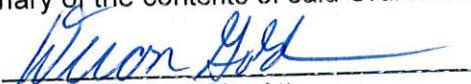
  
Tom Prather, Mayor

ATTEST:

  
Tracie Hoffman, City Clerk

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I, Devon Golden, hereby certify I am an Attorney licensed to practice law in the Commonwealth of Kentucky. My office is located at 100 North Court Street, Georgetown, Kentucky 40324. I further certify the foregoing Summary of Ordinance 19 -023, of the City of Georgetown, Kentucky, was prepared in accordance with the requirements of KRS 83A.060(9), and is a true and accurate summary of the contents of said Ordinance.

  
Devon Golden, City Attorney

**ORDINANCE # 19 -023**

**AN ORDINANCE OF THE CITY OF GEORGETOWN, KENTUCKY, AMENDING THE ANNUAL BUDGET FOR THE FISCAL PERIOD JULY 1, 2019, THROUGH JUNE 30, 2020**

**SPONSORS: COUNCIL MEMBERS DAVID LUSBY AND CONNIE TACKETT**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF GEORGETOWN, KENTUCKY, AS FOLLOWS:**

**SECTION ONE**

The annual budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, adopted on June 10, 2019, by Ordinance 19-013 is amended as set forth in Exhibit A attached hereto and incorporated herein by reference.

**SECTION TWO**

Except as provided in the Georgetown Purchasing Policy adopted in Municipal Order 11-028, the Mayor is hereby authorized to enter into any contracts or agreements necessary to fulfill the operation of City government within the allocations listed in this ordinance.

**SECTION THREE**

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held unconstitutional or otherwise invalid, such infirmities shall not affect the validity of the remaining portions of this ordinance.

**SECTION FOUR**

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION FIVE**

This ordinance shall take effect after its passage and publication according to law.

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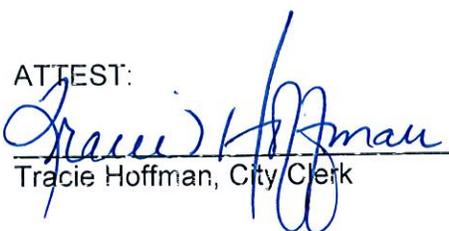
PUBLICLY INTRODUCED AND READ FIRST TIME: September 9, 2019

PUBLICLY READ SECOND TIME AND PASSED: September 23, 2019

CITY OF GEORGETOWN, KENTUCKY  
APPROVED:

  
\_\_\_\_\_  
Tom Prather, Mayor

ATTEST:

  
\_\_\_\_\_  
Tracie Hoffman, City Clerk

## MEMORANDUM

DATE: September 9, 2019

TO: MAYOR PRATHER AND CITY COUNCIL

FR: STACEY CLARK, DIRECTOR OF FINANCE

RE: 19-20 Budget Amendment #1

Please review the attached summary that shows the beginning budget balance of each fund, the proposed changes and the ending budget balance of the fund. Please keep in mind that the "balances" shown are the balances for the 19-20 operating budget, not the total fund balance (reserves) for that fund. Revenues that are being increased are shown as positive numbers, while revenues that are being decreased are shown as negatives. Expenses that are increased are shown as negatives, while expenses that are decreased are shown as positives. I have broken down the various changes into items that have already been approved by Council through Municipal Order/Ordinance/Resolution or a prior year budget and new items requested.

Also included in this information will be the summary ordinance and budget ordinance, which includes the detailed Exhibit A showing strikethroughs on the current account budgets and bold/underline text for the new amounts as required by statute.

Previously approved transactions can be reviewed on the attached summary and make up most of the budget changes in this amendment. Explanations for the newly requested budget changes are outlined below.

1. General Government – Funds have been added in various departments to cover the Worker's Compensation premium for 19-20.
2. Police – Vehicle Maintenance is increased due to repairs for a vehicle damaged in an accident in June 2019. The insurance funds were received in June and are being carried forward to 19-20 since the repairs were not completed until the new fiscal year. Adjustments are being made to the VOCA grant on both the General Fund and Grant Fund sides to adjust to the amounts in the 19-20 grant application that was submitted in June. These adjustments do not add any expense to the General Fund.
3. Business Park Fund – Adjustments are made to the budget for the Lanes Run Business Park Expansion Project, as the remaining budget for the project was estimated at the time of budget preparation and needs to be updated to reflect the actual funds remaining at 6-30-19. The allocation from the state for this project was also added to the budget as it was overlooked in the initial budget preparation and has not yet been received.
4. For the Municipal Road Aid, LGEA, and Drug Funds, expense line items are being adjusted to reflect the balance in those funds from the previous year so that we may fully utilize those funds during this budget year. The original budget estimated what the ending balances would be at June 30, 2019, and this amendment adjusts those to the actual numbers.
5. Grant Fund – As mentioned in item #2, the VOCA grant is being adjusted to reflect actual amounts submitted in the 19-20 grant application. Additionally, the Police KOHS grant is being carried forward from last year, the DRMO balance is being updated to match the balance at 6-30-19, and grants for Ward Hall/KIA/CMAQ/TAP are being updated to reflect the actual balances at 6-30-19.
6. Environmental Services Fund – The only new requests are to adjust the Worker's Compensation budgets for Sanitation and Recycling to reflect actual premiums paid for 19-20.
7. Cemetery Fund – The only new request is to adjust the Worker's Compensation budget to reflect actual premiums paid for 19-20.

8. Capital Projects Fund – This budget is being amended to adjust the balances for various projects (Radio System/Cardinal Drive/West Main/South Sewer) as of 6-30-19.

EXHIBIT A

Account	Description	Approved Budget	Amendment #1	Amended Budget
10-000-4651	INTERGOVT: BUILDING INSPECTION	\$ 273,475.56	\$ 745.00	\$ 274,220.56
10-000-4652	INTERGOVT: MISCELLANEOUS	\$ —	\$ 7,500.00	\$ 7,500.00
10-000-4656	INTERGOVT: DISPATCH	\$ 809,904.23	\$ 173,577.84	\$ 983,482.07
10-140-5150	WORKERS COMPENSATION	\$ (11,060.00)	\$ (1,490.00)	\$ (12,550.00)
10-210-5000	SALARIES	\$ (2,482,082.40)	\$ (7,973.21)	\$ (2,490,055.61)
10-210-5150	WORKERS COMPENSATION	\$ (133,690.20)	\$ (17,905.00)	\$ (151,595.20)
10-210-5226	MAINTENANCE: VEHICLES	\$ (72,000.00)	\$ (13,123.71)	\$ (85,123.71)
10-210-5396	GRANT EXPENSE: VOCA	\$ (13,234.00)	\$ 7,973.21	\$ (5,260.79)
10-210-5520	EQUIPMENT	\$ —	\$ (28,130.00)	\$ (28,130.00)
10-220-5150	WORKERS COMPENSATION	\$ (142,141.00)	\$ (19,011.00)	\$ (161,152.00)
10-230-5150	WORKERS COMPENSATION	\$ (5,811.00)	\$ (765.00)	\$ (6,576.00)
10-230-5230	PROFESSIONAL SERVICES	\$ (104,000.00)	\$ (53,689.67)	\$ (157,689.67)
10-230-5325	COMPUTER HARDWARE & SOFTWARE	\$ —	\$ (292,701.00)	\$ (292,701.00)
10-310-5150	WORKERS COMPENSATION	\$ (42,220.00)	\$ (5,625.00)	\$ (47,845.00)
10-310-5520	EQUIPMENT	\$ —	\$ (125,744.00)	\$ (125,744.00)
10-320-5230	PROFESSIONAL SERVICES	\$ (70,000.00)	\$ (21,200.00)	\$ (91,200.00)
10-520-5220	BUILDING MAINTENANCE & IMPROVEMENTS	\$ (5,000.00)	\$ (15,000.00)	\$ (20,000.00)
10-610-5720	TRANSFER TO CEMETERY FUND	\$ (63,818.87)	\$ (372.50)	\$ (64,191.37)
10-610-5730	TRANSFER TO ENVIRONMENTAL SERVICE	\$ (345,076.97)	\$ (327,402.36)	\$ (672,479.33)
10-810-5510	BUILDINGS & IMPROVEMENTS	\$ —	\$ (65,000.00)	\$ (65,000.00)
11-000-4652	INTERGOVT: CAPITAL PROJECTS	\$ 2,529,863.00	\$ 250,000.00	\$ 2,779,863.00
11-530-5230	PROFESSIONAL SERVICES	\$ (41,435.00)	\$ (1,315.00)	\$ (42,750.00)
11-530-5270	UTILITIES	\$ (1,302,170.00)	\$ 73,670.00	\$ (1,228,500.00)
11-530-5550	LAND & LAND IMPROVEMENTS	\$ (3,716,121.00)	\$ 759,986.50	\$ (2,956,134.50)
21-810-5565	ROAD CONSTRUCTION & IMPROVEMENT	\$ (566,951.00)	\$ (570,972.43)	\$ (1,137,923.43)
22-310-5565	ROAD CONSTRUCTION & IMPROVEMENT	\$ (19,600.00)	\$ (75,057.96)	\$ (95,657.96)
23-210-5385	FORFEITURE EXPENSES: FEDERAL	\$ (205,000.00)	\$ (240.01)	\$ (205,240.01)
23-210-5390	FORFEITURE EXPENSES: STATE	\$ (130,400.00)	\$ (1,249.09)	\$ (131,649.09)
24-000-4641	GRANT: STATE	\$ 315,465.11	\$ (238,220.00)	\$ 77,241.11
24-000-4642	GRANT: FEDERAL	\$ 559,541.20	\$ (9,277.19)	\$ 550,264.01
24-000-4910	SURPLUS EQUIPMENT SALE	\$ —	\$ 182.00	\$ 182.00

EXHIBIT A

Account	Description	Approved Budget	Amendment #1	Amended Budget
24-210-5000	SALARIES	\$ (42,800.00)	\$ 13,240.36	\$ (29,559.64)
24-210-5120	CFRS: NON-HAZARDOUS	\$ (10,300.00)	\$ 2,454.83	\$ (7,845.17)
24-210-5125	DENTAL INSURANCE	\$ (385.00)	\$ 214.70	\$ (170.30)
24-210-5392	DRMO EXPENSES	\$ (500.00)	\$ (8,929.99)	\$ (9,429.99)
24-210-5396	GRANT EXPENSE: VOCA	\$	\$ (14,786.70)	\$ (14,786.70)
24-210-5520	EQUIPMENT	\$	\$ (40,948.70)	\$ (40,948.70)
24-510-5510	BUILDINGS & IMPROVEMENTS	\$ (19,450.00)	\$ (4,200.00)	\$ (23,650.00)
24-510-5565	ROAD CONSTRUCTION & IMPROVEMENT	\$ (465,000.00)	\$ 53,302.70	\$ (411,697.30)
24-810-5570	SEWER CONSTRUCTION	\$ (300,000.00)	\$ 238,224.00	\$ (61,776.00)
30-000-4659	INTERGOVT: RECYCLING	\$ 137,735.21	\$ 475.00	\$ 138,210.21
30-000-4730	TRANSFER FROM GENERAL FUND	\$ 345,076.97	\$ 327,402.36	\$ 672,479.33
30-410-5150	WORKERS COMPENSATION	\$ (55,580.00)	\$ (7,450.00)	\$ (63,030.00)
30-420-5150	WORKERS COMPENSATION	\$ (7,066.00)	\$ (950.00)	\$ (8,016.00)
30-430-5230	PROFESSIONAL SERVICES	\$ (222,500.00)	\$ (265,402.36)	\$ (487,902.36)
30-430-5585	STORMWATER SYSTEMS	\$ (20,000.00)	\$ (62,000.00)	\$ (82,000.00)
32-000-4655	INTERGOVT: COUNTY	\$ 63,818.87	\$ 372.50	\$ 64,191.37
32-000-4730	TRANSFER FROM GENERAL FUND	\$ 63,818.87	\$ 372.50	\$ 64,191.37
32-330-5150	WORKERS COMPENSATION	\$ (5,530.00)	\$ (745.00)	\$ (6,275.00)
70-000-4652	INTERGOVT: CAPITAL PROJECTS	\$ 4,800,722.44	\$ (1,323,195.50)	\$ 3,477,527.94
70-110-5576	INFRASTRUCTURE: RADIO SYSTEMS	\$ (7,662,246.87)	\$ 2,368,071.00	\$ (5,294,175.87)
70-510-5565	ROAD CONSTRUCTION & IMPROVEMENTS	\$ (962,230.00)	\$ 17,005.67	\$ (945,224.33)
70-510-5570	SEWER CONSTRUCTION	\$ (1,219,600.00)	\$ 139,160.00	\$ (1,080,440.00)

**2019-2020 Budget Amendment #1 Summary**

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**General Fund**

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Original Budget Balance (Prior Year Revenues Used) (1,054,642.47)

**Fund Balance Assigned at 6-30-19 MO 19-048:**

E. Main St. Demo/Improvements 10-810-5510 (40,000.00)  
City Hall Security Upgrades 10-810-5510 (25,000.00)  
125 W. Clinton Security Upgrades 10-520-5220 (15,000.00)  
County Half Security Upgrades 10-000-4652 7,500.00  
Fire Trench Strut Kit 10-220-5520 (4,570.00)  
Fire Air Lifting Bag Controller Kit 10-220-5520 (13,240.00)  
Fire Gear Washer & Dryer 10-220-5520 (10,320.00)  
Dispatch Phone System 10-230-5325 (247,701.00)  
Dispatch New World Server 10-230-5325 (45,000.00)  
County Half Dispatch Expenses 10-000-4656 146,350.50  
Public Works Hook Lift System 10-310-5520 (70,803.00)  
Public Works Tractor 10-310-5520 (54,941.00)  
City Engineer Professional Services 10-320-5230 (GRW State Lighting) (1,200.00)  
City Engineer Professional Services 10-320-5230 (Integrated Eng E. Main St.) (20,000.00)  
Transfer to Environmental Services Fund (SW Carryover) 10-610-5730 (327,402.36)

**Previously Approved Items:**

Dispatch Tusa Contract Amendment MO 19-062 (10-230-5230) (53,689.67)  
County Half Dispatch 10-000-4656 26,844.84

**New Requests:**

Building Inspection Worker's Compensation (10-140-5150) (1,490.00)  
County Half Building Inspection Expenses 10-000-4651 745.00  
Police Worker's Compensation 10-210-5150 (17,905.00)  
Police Vehicle Accident - Insurance Paid in June, Repaired in July 10-210-5226 (13,123.71)  
Police Salaries (Adjust for VOCA) 10-210-5000 (7,973.21)  
Police VOCA Grant Expenses 10-210-5396 (Reduce) 7,973.21  
Fire Worker's Compensation 10-220-5150 (19,011.00)  
Dispatch Worker's Compensation 10-230-5150 (765.00)  
County Half Dispatch 10-000-4656 382.50  
Public Works Worker's Compensation 10-310-5150 (5,625.00)  
Transfer to Cemetery Fund 10-610-5720 (372.50)

**General Fund Budget Surplus (Deficit) \*Prior Year Revenues Used** (1,859,978.88)

**Business Park Fund**

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Original Budget Balance (Prior Year Revenues Used) (2,529,863.00)

**Increase:**

HDR Professional Services Adjust to 6-30-19 Balance (11-530-5230) (1,315.00)  
Land Improvements - Add Excess Utilities Budget (11-530-5550) (73,670.00)  
Intergovt. Revenue (State MOA Access Road) 11-000-4652 500,000.00

**Reduce:**

Utilities - Adjust to 6-30-19 Balance (11-530-5270) 73,670.00  
Land Improvements - Adjust to 6-30-19 Balance (11-530-5550) 833,656.50  
Intergovt. Revenue (County Portion Reduced) 11-000-4652 (250,000.00)

**Business Park Budget Surplus/(Deficit) \*Prior Year Revenues Used** (1,447,521.50)

**Municipal Road Aid Fund**

Original Budget Balance (Prior Year Revenues Used)

Increase:

Road Construction &amp; Improvement for Carryover Balance 21-810-5565 (570,972.43)

**MAP Fund Budget Surplus (Deficit) \*Prior Year Revenues Used** (570,972.43)**LGEA Fund**

Original Budget Balance (Prior Year Revenues Used)

Increase:

Road Construction &amp; Improvement for Carryover Balance 22-310-5565 (76,057.96)

**LGEA Fund Budget Surplus (Deficit) \*Prior Year Revenues Used** (76,057.96)**Drug Forfeiture Fund**

Original Budget Balance (Prior Year Revenues Used) (315,000.00)

Increase:

State Drug Fund Expense (Adjust to Balance at 6-30-19) 23-210-5390 (1,249.09)

Federal Drug Fund Expense (Adjust to Balance at 6-30-19) 23-210-5385 (240.01)

**Drug Fund Budget Surplus (Deficit) \*Prior Year Revenues Used** (316,489.10)**Grant Fund**

Original Budget Balance (500.00) DRMO

**Add:**

KOHS Night Vision Monoculars 24-210-5520 (40,948.70)

Federal Grant Revenue (KOHS) 24-000-4642 40,948.70

DRMO Expense 24-210-5392 (8,929.99)

DRMO Surplus Sale Revenue 24-000-4910 182.00

Ward Hall KYTC Mitigation Balance 24-510-5510 (4,200.00)

Federal Grant Revenue (KYTC) 24-000-4642 4,200.00

VOCA Operating Expenses 24-210-5396 (14,786.70)

**Reduce:**

KIA Grant (Amend to Actual Balance at 6-30-19) 24-810-5570 238,224.00

State Grant Revenue (Amend to Actual Balance for KIA) 24-000-4641 (238,224.00)

KYTC Grants (CMAQ/TAP to Actual Balance at 6-30-19) 24-510-5510 53,302.70

Federal Grant Revenue (KYTC) 24-000-4642 (53,302.70)

VOCA Personnel Expenses (24-210-5000/5120/5125) 15,909.89

Federal Grant Revenue (VOCA) 24-000-4642 (1,123.19)

**Grant Fund Budget Surplus (Deficit) \*PY Revenues Used** (9,247.99) DRMO Carryover

<b>Environmental Services Fund</b>	
Original Budget Balance (Prior Year Revenues Used)	180,902.81
<b>Fund Balance Assigned at 6-30-19 MO 19-048:</b>	
Storm Water Professional Services 30-430-5230 (SW Utility Fee Study, CCTV)	(265,402.36)
Storm Water Systems 30-430-5585 (Maddox Street)	(62,000.00)
Transfer from General Fund 30-000-4750	327,402.36
<b>New Requests:</b>	
Sanitation Worker's Compensation 30-410-5150	(7,450.00)
Recycling Worker's Compensation 30-420-5150	(950.00)
County Half Recycling 30-000-4659	475.00
<b>Env Services Fund Budget Surplus (Deficit)</b>	<b><u>172,977.81</u></b>

<b>Cemetery Fund</b>	
Original Budget Balance	-
<b>New Requests:</b>	
Cemetery Worker's Compensation 32-330-5150	(745.00)
Transfer from General Fund 32-000-4730	372.50
County Half Cemetery 32-000-4655	372.50
<b>Cemetery Fund Budget Surplus (Deficit)</b>	<b><u>-</u></b>

<b>Capital Projects Fund</b>	
Original Budget Balance	(5,043,353.44)
<b>Reduce:</b>	
Radio System Project to Adjust to Balance at 6-30-19 (70-110-5576)	2,368,071.00
Intergovt: Capital Projects (County Half Revenue) 70-000-4652	(1,184,035.50)
CMAQ/TAP Match to Adjust to Balance at 6-30-19 (70-510-5565)	17,005.67
US 25S Sewer Extension to Adjust to 6-30-19 Balance (70-510-5570)	139,160.00
Intergovt: Capital Projects (GMWSS S. Sewer Contract 2) 70-000-4652	(139,160.00)
<b>Capital Projects Fund Budget Surplus (Deficit) *PY Revenues Used</b>	<b><u>(3,842,312.27)</u></b>