

CITY OF GEORGETOWN

ORDINANCE NO. 2023 - 16

AN ORDINANCE AMENDING SECTION 2-111 OF THE CODE OF ORDINANCES REGARDING PERSONNEL AND PAY CLASSIFICATIONS.

SUMMARY

1. Amends Section 2-111(c) of the Code of Ordinances to adjust the schedule of compensation to provide proper minimum and maximum dollar values for each pay grade.
2. Provides for repeal of inconsistent ordinances, severability of provisions and an effective date upon passage and publication.

The full text of Ordinance 2023 - 16 is available for examination in the City Clerk's Office, 629 North Broadway Street, Georgetown, Kentucky 40324 or at www.georgetownky.gov.

INTRODUCED AND PUBLICLY READ FIRST TIME: June 26, 2023

PUBLICLY READ SECOND TIME AND PASSED: July 10, 2023

APPROVED: *Burney Jenkins*
[Burney Jenkins \(Jul 11, 2023 15:28 EDT\)](#)
Burney Jenkins, Mayor

ATTEST: *Tracie Hoffman*
[Tracie Hoffman \(Jul 12, 2023 09:57 EDT\)](#)
Tracie Hoffman, City Clerk

I, Devon E. Golden, hereby certify I am an Attorney licensed to practice law in the Commonwealth of Kentucky. My office is located at 117 N. Water Street, Georgetown, Kentucky 40324. I further certify the foregoing Summary of Ordinance 2023 - 16, of the City of Georgetown, Kentucky, was prepared in accordance with the requirements of KRS 83A.060(9) and is a true and accurate summary of the contents of said Ordinance.



Devon E. Golden

CITY OF GEORGETOWN

ORDINANCE NO. 2023 - 16

AN ORDINANCE AMENDING SECTION 2-111 OF THE CODE OF ORDINANCES REGARDING PERSONNEL AND PAY CLASSIFICATIONS.

SPONSORS: Todd Stone and Willow Hambrick

NOW, THEREFORE, be it ordained by the City of Georgetown, Kentucky:

SECTION ONE

Section 2-111(c) of the Code of Ordinances is hereby amended to read as follows:

GENERAL GOVERNMENT

Mayor (This is statutory and not being created by this ordinance)		1
Executive Assistant	Grade 7	1
Chief Administrative Officer	Grade 12	1
City Attorney	Grade 11	1
Human Resources Director	Grade 11	1
Human Resources Specialist	Grade 9	1
Risk Manager	Grade 9	1
City Clerk	Grade 10	1
Deputy Clerk	Grade 7	1
City Engineer	Grade 11	1
Engineering Technician	Grade 9	1
Finance Director	Grade 11	1
Finance Specialist	Grade 7	1
Finance/Legal Specialist	Grade 7	1
Information Technology Liaison	Grade 9	1
Part Time Seasonal Intern		3
Director of Affordable Housing and Homelessness Prevention	Grade 10	1

BUILDING INSPECTION

Director of Building Inspection	Grade 10	1
Senior Building Inspector	Grade 9	1
Senior HVAC Inspector	Grade 9	1
Building Inspector	Grade 8	1
Permit Technician	Grade 6	1

POLICE

Police Chief	Grade 11	1
Assistant Police Chief	Grade 10	1
Captain	Grade 9	1
Lieutenant	Grade 8	6
Sergeant	Grade 7	9
Police Officer	Grade 6	50
PPT Police Officer II / School Resource Officer		5
Administrative Assistant II	Grade 6	1
Administrative Assistant	Grade 5	1
Receptionist	Grade 4	1
PTS Safety Officer		1
PTS Crossing Guard		8
Victim's Advocate	Grade 6	2
Recovery Support Coordinator	Grade 6	1

FIRE

Fire Chief	Grade 11	1
Assistant Fire Chief of Operations	Grade 10	1
Assistant Fire Chief of Prevention	Grade 10	1
Fire Marshal	Grade 9	1
Battalion Chief	Grade 9	4
Captain	Grade 8	12
Firefighter/EMT	Grade 6	33
Engineer	Grade 6	3
Administrative Assistant II	Grade 6	1
Code Enforcement Officer	Grade 8	2
PPT Administrative Assistant to Code Enforcement		1
Part Time Maintenance Coordinator		1

DISPATCH

Assistant Coordinator	Grade 7	1
TAC Officer	Grade 6	1
Shift Supervisor	Grade 6	3
Dispatcher	Grade 5	20
PPT Dispatcher		3

PUBLIC WORKS

Director of Public Works/Sanitation	Grade 11	1
Supervisor of Public Works/Sanitation	Grade 9	1

Crew Leader	Grade 8	4
Administrative Assistant	Grade 5	1
Maintenance Driver	Grade 5	6
Equipment Operator	Grade 5	3
Maintenance Worker	Grade 4	11
Mechanic	Grade 6	1

CEMETERY

Sexton	Grade 8	1
Equipment Operator	Grade 5	2
Maintenance Worker	Grade 4	1
PPT Maintenance		1

REVENUE

* Staff of the Georgetown/Scott County Revenue Commission, while not employees of the City, are administratively associated with the City for various personnel matters including, but not limited to, payroll, benefits, CERS participation/reporting, and personnel policies.

TOTAL CITY OF GEORGETOWN POSITIONS 234

SECTION TWO

Article IV of the Code of Ordinances, Section 2-111, entitled "Personnel and Pay Classification Plan," is hereby amended as follows:

Sec. 2-111. Personnel and pay classification plan.

- (a) The purpose of this section is to comply with the requirements of KRS 83A.070(4), providing that each city shall fix the compensation of city employees in accordance with a personnel and pay classification plan which plan shall be adopted by ordinance.
- (b) There is hereby adopted by reference, "personnel policies and procedures," such document being on file in the clerk-treasurer's office, made a part hereof, incorporated herein by reference, and marked "Exhibit A" for purposes of identification.
- (c) Those positions of employment as are set forth in "Exhibit B" on file in the clerk-treasurer's office, made a part hereof, and incorporated herein by reference, are hereby established as authorized positions of employment, and the system of classification as set forth in the document is hereby adopted.

Pay Grade Ranges

Min		Max	
Grade 4			
[\$31,200]	<u>\$33,300</u>	[\$49,000]	<u>\$52,200</u>
Grade 5			
[\$33,000]	<u>\$35,200</u>	[\$57,000]	<u>\$60,800</u>
Grade 6			
[\$36,000]	<u>\$38,400</u>	[\$63,000]	<u>\$67,100</u>
Grade 7			
[\$40,000]	<u>\$42,600</u>	[\$67,000]	<u>\$73,000</u>
Grade 8			
[\$45,000]	<u>\$48,000</u>	[\$77,000]	<u>\$83,000</u>
Grade 9			
[\$50,000]	<u>\$53,300</u>	[\$82,000]	<u>\$87,400</u>
Grade 10			
[\$65,000]	<u>\$69,300</u>	[\$92,000]	<u>\$98,000</u>
Grade 11			
[\$79,000]	<u>\$84,200</u>	[\$117,000]	<u>\$124,700</u>
Grade 12			
[\$100,000]	<u>\$106,500</u>	[\$150,000]	<u>\$159,800</u>
-		-	

SECTION THREE

Any and all existing ordinances inconsistent with this ordinance are repealed.

SECTION FOUR

If any section, subsection, sentence, clause, or phrase of this ordinance is held unconstitutional or otherwise invalid, such infirmities shall not affect the validity of the remaining portions of this ordinance.

SECTION FIVE

This ordinance shall take effect upon its passage and publication according to law.

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